milma

Kerala Co-operative Milk Marketing Federation Limited
Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651
Tel: 0491-2816317, 2816316, E-mail: cfm@milma.com , cfmprod@milma.com
GST No.32AAAAK5375M6ZB PAN: AAAAK5375M

RE-QUOTATION NOTICE

Enquiry No: CFP-M/PROD/170/2026-27/4528 **Dtd 05.11.2026**

Subject: ANNUAL MAINTENANCE CONTRACT (AMC) CUM CALL BASIS SERVICE OF AIR CONDITIONERS
Reference: E-office approval
(Comp. No.: 4534 File No.: KCMMF/CFM/PROD(151)/5/2023-MILMA, Approval note#428)

Kerala Co-Operative Milk Marketing Federation Ltd, Cattle Feed Plant, Malampuzha, Palakkad-678651, Re-invites your lowest Sealed quotation from reputed and experienced service providers for undertaking the **Annual Maintenance Contract (AMC) cum Call basis Service of Air Conditioners** installed at **KCMMF Cattle Feed Plant, Malampuzha, Palakkad** for the period of one year.

Scope of Work:

The scope of work includes the two different aspects:

1. AMC for 5 nos of Air conditioners installed at various locations shown in the Annexure 1. AMC shall cover all preventive maintenance, routine servicing, and breakdown services for the 5 numbers of air conditioning units installed at KCMMF Cattle Feed Plant, Malampuzha, Palakkad. The service provider shall ensure optimal performance, energy efficiency, and longevity of the AC units.
2. Annual Contract for Call-Basis Maintenance/Service of 7 Nos. of Air Conditioners installed at various locations shown in the Annexure 1.

The offer shall be subjected to the following terms and conditions

General Terms and Conditions:

1. **Validity:** The quoted rates shall be valid for a period of 90 days from the due date of submission.
2. **Contract Period:** The AMC will be for a period of one year from the date of agreement. The contract period may extended on need base upon performance, mutually agreed terms and conditions
3. **Payment Terms:** Payment will be released upon satisfactory completion of services and submission of invoices against each service.
4. **Service Timings:** Routine services shall be carried out during working hours (9:00 AM to 5:00 PM) on working days. Breakdown services shall be attended within 24 hours of receiving the complaint.
5. **Manpower:** The service provider shall deploy experienced and qualified technicians for all services. They must carry their identity cards and adhere to plant safety regulations.
6. **Tools & Equipment:** All necessary tools, equipment, and safety gear required for servicing shall be provided by the service provider.

milma

Kerala Co-operative Milk Marketing Federation Limited
Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651
Tel: 0491-2816317, 2816316, E-mail: cfm@milma.com , cfmprod@milma.com
GST No.32AAAAK5375M6ZB PAN: AAAAK5375M

7. **Consumables:** Consumables required for routine servicing (e.g., cleaning agents, minor fasteners) shall be included in the AMC cost.
8. **Damage:** Any damage caused to KCMMF property by the service provider's personnel during the course of work shall be rectified/compensated by the service provider.
9. **Termination:** KCMMF reserves the right to terminate the contract with a one-month prior written notice if the service provider's performance is found unsatisfactory.
10. **Governing Law & Jurisdiction:** The contract shall be governed by the laws of India, and the courts in Palakkad, Kerala, shall have exclusive jurisdiction.
11. **GST:** All quoted rates must be inclusive of GST if applicable.
12. **ESI Compliance:** The service provider shall ensure that all personnel deployed for services are covered under the Employees' State Insurance (ESI) scheme, and all ESI contributions as per government regulations shall be borne by the service provider. Proof of ESI compliance may be requested by KCMMF.
13. The quoted amount shall be inclusive of labour charges, tools, and transportation.
14. Any spare parts required during servicing shall be arranged by the contractor or, with prior approval, may be obtained from KCMMF's available inventory. The cost of spare parts supplied by the contractor shall be payable extra only with prior approval of KCMMF.
15. The undersigned reserves the right to accept your offer partly/or in full or to reject without giving any explanation.
16. **Bidder Confirmation:** Technically qualified bids will only be considered for financial evaluation. Price bids will be assessed in accordance with the Least Cost Based Selection System. All the bids will be evaluated on the basis of the eligibility criteria through verification of all the essential documents submitted along with the terms & conditions complied by bidder. Though the L1 bidder will be the preferred bidder, simply quoting of lowest rate does not confer any right for selection of the bidder at the rate quoted. KCMMF reserves the right to confirm and finalize the bidder. Quoting of same rates (L1 only) by more than one bidder could be construed as an exceptional circumstance. In such cases, all the bidders who have quoted the same lowest rates shall be called for and one more chance will be given for on spot quoting if bidders are present or negotiated quote may be collected via mail with a closing time for rate finalization. If the quoted rates are the same, KCMMF reserves the right to award the purchase order/work order equally between the concerned vendors at its discretion.
17. **Bid Opening:** Only sealed quotations received by postal are valid and considered for evaluation. Open quotations submitted in hand or sent by email will be treated non-responsive and will be totally rejected. Hence the bidders are requested to send their valuable sealed quotations by postal well in advance before the date of opening. Sealed quotations shall reach our office **on or before 3:00 PM of 20-11-2026** and the received quotations will be opened on the same day at 3.30 PM in the presence of bidders if any available. Quotations received after 3:00 PM will be rejected.

milma

Kerala Co-operative Milk Marketing Federation Limited
Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651
Tel: 0491-2816317, 2816316, E-mail: cfm@milma.com , cfmprod@milma.com
GST No.32AAAAK5375M6ZB PAN: AAAAK5375M

Specific Terms and Conditions:

1. **Service Report:** A detailed service report must be submitted after each preventive maintenance and breakdown call, duly signed by the plant's authorized representative.
2. **Gas Leakage:** In case of refrigerant gas leakage, the service provider shall identify and rectify the leakage point before carrying out refrigerant refilling. Mere topping-up/refilling without attending to the leakage shall not be considered satisfactory service. Refrigerant gas filling charges, shall be included in the finalized amount specified in **Annexure–I**. No additional amount shall be claimed towards such charges.
3. **Old Parts:** Replaced faulty parts shall be returned to KCMMF unless otherwise specified
4. **Response Time:** Breakdown calls must be attended within 24 hours of intimation. Critical breakdowns (e.g., server room AC, pellet control room ACs) require a response within 4-6 hours.
5. **Compliance:** The service provider shall comply with all applicable labour laws, safety regulations, and environmental norms.
6. The service engineer must sign the service register kept at the plant during each visit.
7. Any unit found non-working must be reported immediately with fault diagnosis.
8. Minor repairs like fuse replacement, capacitor change, thermostat check, etc., should be done during AMC visits without additional charges.
9. The AMC shall cover preventive maintenance, routine servicing and breakdown maintenance of **5 air-conditioning units**, along with on-call basis servicing of the remaining **7 AC units**, making a total of 12 AC units installed at the plant, as detailed in Annexure–I. Although the frequency of preventive servicing of the selected 5 AC units is specified in Annexure–I, the contractor shall remain responsible for ensuring satisfactory performance of the units throughout the contract period. Any defect noticed between scheduled services shall be attended to and rectified on an emergency basis without additional charges, subject to the agreed scope of AMC.
10. The bidder shall be eligible for evaluation only if the bidder has not withdrawn from or declined to accept any Work Order/Purchase Order issued by KCMMF Ltd. during the preceding three years from the date of opening of the tender. The bidder shall also have no pending instance of withdrawal/non-acceptance of any Work Order/Purchase Order issued by KCMMF Ltd. during the said period
11. Bidder shall seal and sign the tender notice cum bid format, for submitting the same along with price quote as a token of acceptance of all the terms & conditions of the tender in case the bidder being the successful bidder in future.

milma

Kerala Co-operative Milk Marketing Federation Limited
Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651
Tel: 0491-2816317, 2816316, E-mail: cfm@milma.com , cfmprod@milma.com
GST No.32AAAAK5375M6ZB PAN: AAAAK5375M

The offer should be sent in a sealed cover super scribed: **SEALED QUOTATION OF ANNUAL MAINTENANCE CONTRACT (AMC) CUM CALL BASIS SERVICE OF AIR CONDITIONERS** due on **20-11-2026** addressed to:

MANAGER
KERALA CO-OPERATIVE MILK MARKETING FEDERATION LTD
MALAMPUZHA P.O, PALAKKAD - 678 651

Yours faithfully,

K.C.M.M.F.LTD. MALAMPUZHA CATTLE FEED PLANT

Manager

milma

Kerala Co-operative Milk Marketing Federation Limited

Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651

Tel: 0491-2816317, 2816316, E-mail: cfm@milma.com , cfmprod@milma.com

GST No.32AAAAK5375M6ZB PAN: AAAAK5375M

QUOTATION SUBMISSION FORM

Quotation No: **CFP-M/PRODN/170/2026-27/**

- **Date & Time of Opening: 20.11.2026 at 3.30.pm**

Sl No	Description	
1	Name & Address of the Quotationer.	
2	Phone Number(Mob)/ Land Phone Number	
3	E mail	
4	Aadhaar Card Number (linked with PAN): (Documents to be enclosed)	
5	GST Registration Number (Documents to be enclosed)	
6	PAN card Registration Number (Documents to be enclosed)	

milma

Kerala Co-operative Milk Marketing Federation Limited

Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651

Tel: 0491-2816317, 2816316, E-mail: cfm@milma.com , cfmprod@milma.com

GST No.32AAAAK5375M6ZB PAN: AAAAK5375M

ANNEXURE-I

1.) 5 AC UNITS COVERED UNDER AMC

Sl. No.	Location	Capacity	Make	Required Service	Annual Amount(incl. all)
1	Pellet Mill Control Room	2 Ton	Voltas	Monthly	
2	Pellet Mill Control Room	1.8 Ton	Daikin	Monthly	
3	Main Control Room	1.9 Ton	Mitsubishi Electric	Monthly	
4	Main Control Room	1.9 Ton	Mitsubishi Electric	Monthly	
5	Manager Room	1.9 Ton	Mitsubishi Electric	Once in 3 months	
				Total	

2.) 7 AC UNITS COVERED UNDER ON-CALL BASE SERVICE

Sl. No.	Location	Capacity	Make	Required Service	Rate / Service (incl. all)
1	Manager Room	1 Ton	Voltas	As and When Required	
2	Conference Room	1.8 Ton	Daikin		
3	AM Cabin	1 Ton	Voltas		
4	Store / Weighbridge	1.5 Ton	Voltas		
5	Pellet Mill Control Room	1 Ton	Voltas		
6	QC Lab	1.8 Ton	Daikin		
7	QC Lab	2 Ton	Mitsubishi Electric		

Place :

Date :

Name & Signature of the Quotationer