



Phone : 0478-2831100
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Website : www.milma.com

**Kerala Co-operative Milk Marketing Federation Ltd.
Cattle Feed Plant, Pattanakkad P.O., Alappuzha-688 531**

CFPT/P&A/PRNTG & STAT/2024

18.06.2024

Re QUOTATION NOTICE - PRINTING

Sub:- Printing Office Stationery - Re Quotations Invited - 2024-25

Kerala Co-operative Milk Marketing Federation Ltd, Cattle Feed Plant, Pattanakkad P.O., Alappuzha had invited quotation for printing of office stationary items vide notice dated 18.03.2024. The quotation called for is cancelled. Now Kerala Co-operative Milk Marketing Federation Ltd, Cattle Feed Plant, Pattanakkad P.O., Alappuzha re-invites quotation for printing of office stationary items required by us. You are requested to offer your competitive rates for printing and supply of items mentioned in the attached Annexure for printing along with the **Licence of the press**.

The offer shall be subject to the following terms & conditions:-

Terms & Conditions:-

1. Price Basis:- All prices must be quoted for printing and supply of the item at our Plant, including GST & all taxes and duties, packing, loading, forwarding, freight, etc. for the safe delivery of the items and nothing will be paid on this account.
2. The rate quoted will be final rate and will be valid for a period of one year from placing the order.
3. The items should be printed and supplied as per the specimen provided to you and as advised at the the quoted.
4. Quality:- Quality of paper, size, colour and printing should be maintained as per specification. The item supplied should be guaranteed for quality. All materials should be of standard quality available in the market.
5. A sample/proof of the item should be got approved before final printing and the same quality/brand item shall be supplied through out the year.
6. If any item is found damaged, bad quality etc. to be replaced at free of cost.
7. The quantity mentioned is the tentative quantity requirement for one year from placing the work order, a 25% difference on either side (+/-) is expected in the quantity mentioned.
8. Payment:- 100% payment will be released by within a week on satisfactory receipt of the items and on submission of your bills.
9. Delivery:- If your offer is accepted, an order for the printing and supply will be issued to you in bulk or part. Thereafter, the items should be supplied within 7 days from the date of receipt of the order.
10. The undersigned does not bind itself to accept the lowest offer and reserves the right to accept or reject any offer partially or in full without giving any explanation. The parties will not have any claim in this regard.
11. Validity:- Your offer will be valid for 30 days from the date of offer, for acceptance.
12. The undersigned reserves full right to cancel the entire proceedings of this quotation if found necessary.
13. The offer for Annexure for printing should be sent in sealed cover on or before 25.06.2024, 3 pm addressed to:

MANAGER
KCMMF Ltd, Cattle feed Plant,
Pattanakkad P.O., Cherthala,
Alappuzha Dist.
(Contact: 0478-2831144/145)




Manager

Encl: Annexure - I
CC:- Finance Section



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ANNEXURE -I

Sub:- Printing -Quotations invited for the year 2024-25

PRODUCTION DEPARTMENT				
No.	Particulars	Specifications	Qty.	Price
1	Duty Posting Register (Duplicate)	100 pages	40 books	
2	Boiler Log Sheet Register	100 pages	30 books	
3	Temporary Work Allocation Register	100 pages 200 pages	25 books 25 books	
4	Pellet Mill Operation Register	100 pages	30 books	
5	Bag Weighment Register	100 pages	30 books	
6	Hammer Mill Operation Register	100 pages	25 books	
7	Bagging Register	100 pages	30 books	
8	Permission for late entry	100 pages	25 books	
9	Man Power Utilisation	100 pages	15 books	
10	Job Card (In duplicate)	100 pages	30 books	
11	Aspiration system	100 pages	10 books	
12	Production report (In duplicate)	100 pages	40 books	
13	Material Indent Register (In duplicate)	100 pages	30 books	
14	Gate pass cum loading advice (TriPLICATE, In & Out)	100 pages	25 books	



PERSONNEL DEPARTMENT

No.	Particulars	Specificati ons	Qty.	Price
1	Letter Head (28 X20cms)	100 pages	8 books	
2	Printed envelop window (White)	20 x 10 cm 9 x 4 cm	2000 Nos 1000 Nos	
3	Coupon Book (Milk)	100 pages	15 books	
4	Register	100 pages	20 books	
5	Register	200 pages	50 books	
6	Register	300 pages	15 books	
7	Identity Card	One side	1000 Nos.	

QUALITY CONTROL DEPARTMENT

No.	Particulars	Specifications	Qty.	Price
1	Analysis Register C protein.	(7.5cm x 5cm)	10 Nos.	
2	Analysis Register Moisture.	(12.5cm x 9cm)	10 Nos.	
3	Analysis Register (fibre)	(42cm x 30cm) (100 pages)	10 Nos.	
4	Feed moisture Register	(22cmx35cm)	10 Nos.	
5	Raw Material Analysis Register	(42cmx30cm) 100 pages	5 Nos.	
6	Finished Feed Analysis Register		5 Nos.	
7	Analysis Register Sand and Silica		10 Nos.	
8	Load moisture register		10 Nos.	
9	Office note		5 Nos.	
10	Rejection note Additional Rebate note		5 Nos.	
11	Sample Card (Yellow, Light green, Light blue)	(7.5cmx5cm)	5000 each.	
12	Product Slip (SLBP, RICH & GOLD)	(12.5cmx9cm)	4 lakh Nos each	
13	Fiber Analysis register	(22cmx35cm)	10 books	



STORES DEPARTMENT

No.	Particulars	Specifications	Qty.	Price
1	Raw material sample sheet pink colour	(7cm x 4.5cm)	10000 Nos.	

MARKETING DEPARTMENT

No.	Particulars	Specifications	Qty.	Price
1	Gate pass cum loading advice(Triplicate - White, Pink, Yellow Colour)	(21cm x 13.5cm) (150 pages)	40 books	

COMPUTER PAPERS

No.	Particulars	Specifications	Qty.	Price for 1000 sheets
1	Computer Paper	(10"x12"x1)70gsm white	75,000 Nos.	

It is agreed that all the rates quoted above are inclusive of GST and all other taxes.

Sign :
Name :

Address - :

Contact No :

Place:

Date:

