



**KERALA CO-OPERATIVE MILK MARKETING FEDERATION LTD.**  
**CATTLE FEED PLANT, PATTANAKKAD P.O, ALAPPUZHA – PIN 688 531**  
**Tel: 0478-2831100, 2831122, 2831112-124, E-mail: cfp@milma.com**  
**GST NO32AAAK5375M1ZG**

No:CFPT/PE/110/2022-2023

04/07/2022

Sir,

**Sub: Enquiry for cleaning the bathrooms & toilets at Cattle Feed Plant Pattanakkad, Alappuzha Dist.**

Kerala Co-operative Milk Marketing Federation Ltd., Pattanakkad invite your competitive rates for cleaning the bathroom, urinals and toilets at Cattle Feed Plant, Pattanakkad from individuals/institutions subject to the following terms and conditions.

**SCOPE OF WORK**

Supply of manpower and cleaning materials for cleaning the given number of toilets and bathrooms in Cattle Feed Plant, Pattanakkad. Details with locations specified below:

Location	Bathroom	Urinal	Toilet
Plant		2	1
Worker's Amenity block		2	
Loading & unloading worker's section	3		4
Driver's bathroom	2		2
TOTAL	5	4	7

Details of necessary process to be carried out given below:

1. Acid wash
2. Scrubbing
3. Jet Pumping
4. Chemical Application
5. Scrubbing
6. Washing with Johnson Diversy chemicals
7. 24\*7 toilet cleaner application
8. Supplying urinal pads

**SCHEDULE OF RATES**

The specification for each item of work and are given in the enclosed Annexure – 1.

The rate quoted shall be inclusive of all applicable taxes and duties including GST, ESI contribution, material cost, labour cost, transportation of materials to site, loading and unloading charges and nothing extra will be paid on any account.

The rates should be quoted both in figures as well as in words. In case of discrepancy in the rate quoted in figures and in words, the amount quoted in words shall be taken as final and binding on the party. Based on the rates quoted, the total amount for each item of work should be worked out and indicated in the offer. The rates quoted should be legible without any erasion/overwriting. In case of any correction and alterations in the unit rates at the time of quoting the same should be signed in full by the quotationer.

The unit rate quoted should remain firm for the entire duration of contract and nothing extra will be paid on any account.

## VALIDITY

The offers submitted by the quotationer shall remain valid for acceptance for a period of 15 days from the date of opening.

## PERIOD OF COMPLETION

At the works specified in the scope of work should be completed in all respects within 5-10 days from the date of receipt of work order. However, the quotationer after examining the scope of work and site conditions can specify in the offer the shortest period by which he will complete the above works in all respects.

## SUBMISSION OF BILLS AND PAYMENT

Bill shall be prepaid in duplicate in the name of Manager, Cattle feed plant Pattanakkad and shall be submitted to the Assistant Manager/Production engineer for necessary certification and recommendation for payment.

Payment shall be released against submission of bills for the entire works completed. However the payment will be against the actual work done (maximum up to the quoted rate).

While settling the bills, statutory deductions such as income Tax, contribution to KCWWF, ESI, etc. will be deducted from the payment to the contractor

## SUBMISSION OF QUOTATIONS AND OPENING

The offer must be submitted in original in preferably sealed cover superscribing the named of the work, due date and time of opening.


The offer should be submit to this office on or before 12/07/2022 2:30 pm hrs. on and the same shall be opened at 3:00 pm. on the same day.

## GENERAL

1. Interested contractors can duly filled the Anexure attached and submitted to Senior manager, Cattle feed plant, Pattanakkad.P.O, Cherthala.
2. All the materials required for the above work shall be arranged by the contractor.
3. No additional charges will be paid extra.
4. The work should be carried out in consultation with Manager / HOD (P&M)/production Engineer at CFP, Pattanakkad and should be strictly as per the specification and directions.
5. Water and electricity required for civil work will be provided by CFP, Pattanakkad.
6. The undersigned reserves the right to accept any quotation in part or full.
7. The contractor must ensure the safety to the workers and in any case KCMMF Ltd. will not be responsible in this regard.
8. Ensure that no damages has been done to the KCMMF Ltd property and in such cases suitable action including deduction of payment will be implemented.
9. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and no explanation can be sought on this account.

Thanking you,

Yours faithfully,



MANAGER



ANNEXURE-1

Cleaning toilets and bathrooms at Cattle Feed Plant, Pattanakkad

Sl no	Description of the Item	Qty	Rate	Amount (incl.GST)
1	Cleaning of toilets as per the instructions given in the enquiry	7		
2	Cleaning of bathrooms as per the instructions given in the enquiry	5		
3	Cleaning of urinals as per the instructions given in the enquiry	4		
<b>TOTAL</b>				

Amount quoted in words :

Name & Address of the Quotationer:-  
-----  
  
-----

Mob.No-----  
  
-----

Registration No-----

ESI Registration No-----

Place;-----

Date :-----



Signature.....