



**Ernakulam Regional Co-operative Milk Producers' Union Limited**

**Head Office, Edappally, Kochi - 24 Kerala,**

**Ph:0484 2541193,2556863 Fax : 2558741**

**Web: [www.ercmpu.in](http://www.ercmpu.in), [www.milma.com](http://www.milma.com) ; E-mail: [ercmpu@milma.com](mailto:ercmpu@milma.com),**

**TENDER REF No.EU/PUR/4/2023-24**

**TENDER DOCUMENT FOR THE  
SUPPLY OF PROTECTIVE HELMETS  
FOR ERCMPU LTD**



1. Registered Name of Bidder :

2. Address :

3. Telephone

i) Land phone :

ii) Mobile :

iii) E-mail :

iv) Fax :

4. GST ID:



## Ernakulam Regional Co-operative Milk Producers' Union Limited

Head Office, Edappally, Kochi-24 Kerala,

Ph: 0484 2541193, 2556863 Fax: 2558741

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No.EU/PUR/4/2023-24

Dated: 10.02.2024

### TENDER NOTICE

The Ernakulam Regional Co-operative Milk Producers' Union Limited invites sealed tenders from reputed Manufacturers, Distributors & Dealers for the supply of Protective Helmets to the various units (Thrissur, Tripunithura and Kottayam Dairies) under ERCMPU. Interested eligible Bidders may obtain further information from the office of the Ernakulam Regional Co-operative Milk Producers' Union Limited, Edappally.

Tender Reference No.	EU/PUR/4/2023-24 <i>1615</i>
Estimated Cost	₹ 1.2 Lakhs
Amount of Bid Security - EMD (DD in favour of Managing Director, ERCMPU Ltd Payable at Ernakulam)	₹ 1,200/-
Last date and time of submission of Bids	26.02.2024, 2.30 PM
Last date for sample submission	26.02.2024, 2.30 PM
Date & Time of Opening of bids.	26.02.2024, 3.00 PM
Place of Opening	Ernakulam Regional Co-operative Milk Producers' Union Ltd., Head Office, Edappally, Kochi - 24, Phone: 0484 2556863, 2541193
Technical Specifications	Enclosed.

Tender duly completed shall be addressed to “ **Managing Director, ERCMPU, milma, Head Office, Edappally**” submitted in envelope duly sealed and super scribed “**Tender for the Supply of Protective Helmets**” and should reach this office on or before above critical date.

The tender document can also be downloaded from our website [www.ercmpu.in](http://www.ercmpu.in) and should be submitted along with its EMD. The Ernakulam Regional Co-operative Milk Producers' Union shall not take the responsibility for any delay in receipt of the bidding document if it is sent by post.

*[Signature]*  
**MANAGING DIRECTOR  
ERCMPU LTD**

Copy to: All Notice Boards/Website  
Head(Mktg)/Asst. Manager (FIN)  
Mf/Oc



## TERMS & CONDITIONS

### 1. **Bid Security (Earnest Money Deposit):**

- a. The Bidder shall furnish, as part of its bid, bid security for the amount as specified in the tender through **in the form of Demand Draft drawn in favour of Managing Director, ERCMPU Ltd.** payable at Edappally. The EMD can also be remitted by cash at our Head office from 10 am to 3 pm during working days and the receipt number should be mentioned in the submitted tender. The tender without EMD will be summarily rejected.
- b. The bid security is required to protect the ERCMPU against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- c. No interest shall be paid by ERCMPU on the bid security furnished by the bidder.
- d. The bid security may be forfeited if a Bidder withdraws his bid during the period of bid validity specified by the Bidder on the Bid Form; or in the case of successful Bidder, if the Bidder fails:
  - I. To sign the Contract
  - II. To deliver the items in stipulated time

### 2. **Eligibility Criteria.**

The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualification to perform the Contract if its bid is accepted. For the purpose of this, bidder shall meet the following qualification criteria as a minimum.

- a. The bidder should have experience in similar works.
- b. The bidder shall furnish copy of GST registration certificate.
- c. Proof of the above should be submitted along with the tender-sealed and signed by bidder, failure of which will lead to disqualification of the bidder.
- d. **Sample submission:** The bidder should submit sample of quoted item at ERCMPU Ltd., Head Office, Edappally on or before 26.02.2024, 2.30 PM. Bid -without submission of sample/ late submission of sample/ samples which non-compliance of technical specifications in this tender will be rejected.

### 3. **Documents for submitting tender**

- a. Copy of purchase orders/Work completion certificate/GST invoices
- b. Copy of GST registration
- c. This tender document sealed & signed by the bidder along with EMD specified in this tender notice
- d. Price schedule/price offer by the bidder in their letter head. Tender reference No. shall be mentioned in the same.(Price bid Format is attached as Annexure I)

### 4. **Price basis:**

The rate quoted should include all expenses for Supply of Protective Helmets including taxes, transportation charges incurred until the delivery of items to various sites under ERCMPU Ltd. unloading charges, printing charges etc. No any incidental expenses will be allowed. The price shall be quoted in bidder's letter head as per the attached price bid format.

### 5. **Validity**

The offer should remain valid for acceptance for a period of 6 (Six) months from the date of opening of bids. The prices finalized for the items coming under contract are fixed for the validity of contract period.



**6. Criteria for award of contract:**

The ERCMPU will award the contract to the Bidder whose tender has been determined to be substantially responsive to the tendering documents and who has offered the lowest evaluated price, provided that the Bidder has the required infrastructure, capability & the resources to carry out the contract effectively.

**7. Guarantee:**

The Supplier shall have to guarantee the quality of goods supplied strictly as per specification of contract/purchase order for a period of 1 year.

**8. Artwork**

The art work for printing on helmet shall be provided from this office. You have to contact the concerned section for the artwork after the receipt of Purchase Order.

**9. Payment terms**

100% payment will be made from concerned office within 20 days after successful completion of supply, on submission of original invoice and recommendation from concerned department.

**10. Delivery And Completion Period**

The material shall be delivered on door delivery basis including unloading charges to our units within 20 days from the date of order. The material shall be packed with securely standard moisture proof pack. The goods dispatched under the contract on FOR destination basis shall be fully insured against loss or damage in transit at Supplier's A/c.

**11. Agreement**

Successful bidder should execute an agreement within 7 days from the date of purchase order in non-judicial stamp paper (Kerala) worth ₹ 200/- for satisfactory completion of work. shall obtain membership with ERCMPU by paying a nominal membership fee of Rs. 90.00.

**12. Note to Bidders:**

- a. All the documents enclosing with the tender should contain the signature and the office seal of the bidder/authorized persons.
- b. ERCMPU does not bind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.
- c. Bidder should have sufficient experience in the relevant field. The work will be awarded based on their previous experience, inspection of previous work, credentials received from other clients of bidders, etc.

**13. Scope of Supply/Work/Schedule of quantity**

Sl. No	Description	Requirement (Nos.)			
		Ernakulam Dairy, Thrippunithura	Thrissur Dairy	Kottayam Dairy	Total Qty (Nos.)
1	Supply of Protective Helmets	50	30	20	100

The quantities declared for tender are only estimated and liable for variation. During the contract period, the supply shall be on staggered basis as per the schedule given by ERCMPU. ERCMPU reserves the right to delete the item/s declared for tender in full or partly at the time of finalization of contract or during the contract period. The quantity that would be purchased from the selected tenders depends on the quality & performance of material supplied. No claims in this regard shall be entertained.



#### **14. Technical Specifications- PROTECTIVE HELMET**

**ISI marked Half face Gloss finish Protective helmets with chin strap for Two-wheeler riders with clear visor** -complying IS 4151:2015 Standard.

Size:Large/Medium(As per requirement-Rate quoted shall be applicable to any size of helmet), Colour:Blue, milma emblem should be screen printed on helmet as per the approval from this office.

Guarentee-1 year from the date of purchase.

#### **15. Liquidated Damage Clause:**

If the supplier fails to deliver any or all of the goods or perform the contract within the time period specified in the contract, ERCMPU Ltd shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to

- a. 0.5 % of the unexecuted contract value for each week of delay. The total amount so deducted shall not exceed 5% of the contract value. Once the maximum is reached, we may consider the termination of the contract.
- b. Any incidental taxes and levies on account of delay in performance of the contract by the supplier shall be at his account.

However genuine reasons if any will be given due consideration, on production of documentary evidence before operating the liquidated damages clause.

#### **16. Arbitration & Jurisdiction:**

- a. In case of disputes arising out of this tender, an arbitrator as mutually acceptable to the supplier and union will be appointed by the Managing Director, ERCMPU Ltd. The arbitrator's decision shall be final, conclusive and binding on both the parties.
- b. In case if either supplier to the tender is aggrieved by the award of the arbitrator so appointed as per clause above or otherwise, they can appeal to Court. The court situated in Ernakulam alone shall have jurisdiction to entertain such disputes.

#### **17. Deviation Statement:**

Non-compliance with even a minor technical requirement, terms and conditions should be specifically stated by the bidders in the technical deviation statement to be submitted along with the bid.

18. Managing Director, ERCMPU reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part, as the case may be, without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection. The Ernakulam Regional Cooperative Milk Producers Union Ltd. will not be responsible for any kind of courier/postal delay.



ANNEXURE 1

**PRICE QUOTE FORMAT FOR SUPPLY OF PROTECTIVE HELMETS**

The Managing Director  
Ernakulam Regional Co-Operative Milk Producers' Union Ltd,  
Edappally.

Sir,

With reference, I/We herewith submitting my/our Tender for items indicated below:

Sl. No	Item	HSN Code	Delivery at Dairies			Total Qty.*	Rate /No. (₹)	Total Amount (₹)
			EKM	TCR	KTM			
1.	PROTECTIVE HELMETS		50	30	20	100		

\* - Approximate Quantity

The price/s quoted are, NET, FOR Destination

\*The above price inclusive of all Taxes and Duties

I/We hereby once again confirm that, I/We have thoroughly studied the Tender Document and understood the tender conditions, tender specification, details of goods required. I/We, fully understand the nature of item, I/We have quoted for, the quantity & specifications of the same. My/Our offer to supply the stocks is strictly in accordance with these requirements. I/We hereby agree that, the decision of Managing Director, ERCMPU shall be final in any dispute regarding the supply, terms & conditions of this tender.

Name of the Bidder & Address

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**SIGNATURE OF BIDDER /  
AUTHORISED SIGNATORY**

**Name & Designation:**

**Date:**

P.S: If necessary, the Bidder can make use of the firm's letterhead to quote the price/s and enclose.