



**Kerala Co-operative Milk Marketing Federation Ltd.  
Cattle Feed Plant, Pattanakkad P.O., Alappuzha- 688 531**

CFPT/P&A/201/2025/708

17.12.2025

**QUOTATION NOTICE**

Kerala Co-operative Milk Marketing Federation Ltd., Cattle Feed Plant, Pattanakkad P.O., Alappuzha invites sealed quotations for Photocopier Duplex installation (with LAN connectivity) on rental basis and/or for periodic refilling of Laser Printer Toner Cartridges (of already installed printers) for a period of one year w.e.f. 01.02.2026 to 31.01.2026.

The offer shall be subject to the following *terms & conditions*.

**I. Photocopier Machine Rental Service**

You are requested to offer your competitive rates (monthly rental charges) including GST for the quotations with additional benefits and you should mention the cost/copy (A4 & A3) without considering the paper cost.

1. **Quality :-** The item supplied should be guaranteed for quality. The make of the machine with features and specifications should be mentioned. If the item is found damaged/poor quality etc., it is to be replaced at your risk and cost on immediate basis. You shall be responsible for the machine installation, services and maintenance at any time. Company will provide the electricity, paper and space.
2. **Payment :-** 100% payment (rental charge) will be released by cheque/online payment within a week on satisfactory receipt of your bill every month.
3. **Delivery :-** If your offer is accepted, an order for installing the machine will be issued to you. Thereafter, the item should be supplied within 5 days from the date of receipt of the order.



Phone: 0478-2831144, 2831145, 2831104  
Email: [cfp@milma.com](mailto:cfp@milma.com), Website: [www.milma.com](http://www.milma.com)





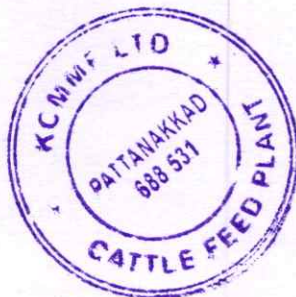
## II. Laser Printer Toner Cartridge Refilling


The service is sought for the periodic refilling service of Laser Printer Toner Cartridge (78A, 12A, 88A etc.) for various make printers installed at our plant.

1. You are requested to offer your competitive rates per Cartridge (inclusive of refilling and spare part replacement) including GST.
2. The service may be carried out either on-site or at your facility; the travelling/courier charges shall be borne by you each time.
3. The Service shall include the toner cartridge refilling and any spare part replacement such as Drums, PCR, Blade, Chip etc. for the smooth and quality functioning of the printer cartridge.
4. Service provider shall mention and ensure standard number of quality prints per refill.
5. The refilling schedule will be intimated from our end and the service shall be completed within ten days of intimation.
6. 100% payment will be released within a week on receipt of your invoice after each satisfactory service.

### GENERAL TERMS & CONDITIONS

1. The undersigned reserves the right to accept or reject any offer partially or in full without giving any explanation.
2. **Validity:-** The offer will be valid for 60 days and the contract will be valid for a period of **1 year** from 01.02.2026.
3. The offer should be sent in a sealed cover superscribed "Quotation for installation of Photo copier Machine on rental basis/Laser Printer Toner Cartridge Refilling" on or before 02.01.2026 3:00 pm addressed to: The Unit Head, K.C.M.M.F. Limited, Milma Cattle Feed Plant, Pattanakkad P.O., Cherthala, Alappuzha - 688531. The quotations will be opened on 02.01.2026 at 3:30 pm.



  
UNIT HEAD

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