



Phone : 0484-2541193
: 0484-2556863
Fax : 0484-2558741
Email : ercmu@milma.com
GSTIN : 32AAAAE0621L2Z8

Ernakulam Regional Co-operative Milk Producers' Union Ltd No. E 150 (D)

Head Office: PB No. 2212, Edappally, Cochin - 682 024
(An ISO 9001:2015 & ISO 22000:2018 Certified Company)

No.EU/PUR/74/FA/2024-25/3476

05.08.2024

TENDER NOTICE

The Ernakulam Regional Co-operative Milk Producers' Union Limited invites tenders from reputed firms for the supply and installation of 1No. Photocopier Machine for Head Office, Ernakulam Regional Co-operative Milk Producers' Union Limited.

A. Scope of Supply & Work

Sl. No	Description	Qty	Specification	EMD (₹)
1	Supply & installation of Photocopier Machine	1 No.	Enclosed as Annexure 1	1,000.00
2	(Less) Buy back of old Photocopier machine	1 No.	Make: Konica Minolta Model: bizhub195	

B. Critical Date

Tender closing date	20.08.2024, 2.30PM
Tender Opening date	20.08.2024, 3.00PM

C. Terms And Conditions

1. The tender should be received in this office on or before critical dates mentioned above.
2. Price quoted shall be inclusive of GST (prevailing as on the date of finalization/award of contract), freight, P&F and all other taxes and duties, incurred until the delivery of items to ERCMPU. The buy back rate (Incl. taxes) should be quoted in the tender.
3. Bidders shall specify the entire technical Specifications including make & model, Warranty period and other details along with the offer.
4. The supply/work should be completed within 7 days from the date of order.
5. Payment: 100% payment shall be made within 15 days on satisfactory completion of supply/work and acceptance by our concerned department. Statutory deductions, if any will be applicable while effecting payment.
6. The bidder shall remit the EMD amount indicated in this notice along with the tender in form of Demand draft, drawn in favour of the Managing Director, ERCMPU Ltd, payable at Ernakulam. The EMD can also be remitted by cash at our office from 10.00 a.m. to 3.00 p.m. during working days.
7. Validity of the tender shall be for a period of 3 months from the date of opening of the tender.
8. Dispute: In case of any disagreement or dispute arising between ERCMPU & Supplier, the decision of Managing Director, ERCMPU shall be final.
9. The Managing Director reserves the right to accept or reject tender partly or fully and to award the work after negotiation on rates without assigning any reason.


MANAGING DIRECTOR

Encl: Annexure 1-Specification of Photocopier Machine
To, Notice Board.
Copy to: Head(HR&Admn)/Asst.Manager (FIN)
Mf/Oc.

Ernakulam Dairy Ph:0484-2780103, 2777453, 2784696, 2781694-Products Dairy Edappally Ph:0484 2558556
Kottayam Dairy Ph : 0481 2578764, 2578112, Trichur Dairy Ph : 0487 2695891, 2695873, 2695876



**Annexure 1-
Specification of Photocopier Machine**

Description	Specification
Speed	26 pages per minute
Functions	Copier, Network printer, Colour scanner
Printable Paper size	A4,A3
Features	Automatic Duplex printing
	With Original cover and automatic document feeder
	Without trolley
Bypass tray	1 No. with Min.100 sheets capacity
Main tray	1 No. with min.250 sheets capacity
Original format	A5-A3
Copying process	Electrostatic laser copy, intermediate
Copy resolution	600 x 600 dpi
Magnification	25-400% in 0.1% steps, auto-zooming
Print Resolution:	600 x 600 dpi
Print colour:	Black & White
Interface	Ethernet, USB
Warranty	Minimum 1 year
