



## Kerala Co-operative Milk Marketing Federation Limited

Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651

Tel: 0491-2816301, 2816316, E-mail: [cfm@milma.com](mailto:cfm@milma.com), [cfmprod@milma.com](mailto:cfmprod@milma.com)

GST No.32AAAK5375M6ZB PAN: AAAAK5375M

### QUOTATION NOTICE

Enquiry No: CFP-M/PROD/170/2026-27/3573

Dtd 10.04.2026

**Subject: ANNUAL MAINTENANCE CONTRACT (AMC) OF AIR CONDITIONERS**

**Reference: E-office approval**

**(Comp. No.: 4534 File No.: KCMMF/CFM/PROD(151)/5/2023-MILMA)**

Kerala Co-Operative Milk Marketing Federation Ltd, Cattle Feed Plant, Malampuzha, Palakkad-678651, invites your lowest Sealed quotation from reputed, Authorized and experienced service providers for undertaking the **Annual Maintenance Contract (AMC) of Air Conditioners** installed at **KCMMF Cattle Feed Plant, Malampuzha, Palakkad** for the period of one year.

#### Scope of Work:

The AMC shall cover all preventive maintenance, routine servicing, and breakdown services for the 10 numbers of air conditioning units installed at KCMMF Cattle Feed Plant, Malampuzha, Palakkad. The service provider shall ensure optimal performance, energy efficiency, and longevity of the AC units.

The offer shall be subjected to the following terms and conditions

#### **General Terms and Conditions:**

1. **Validity:** The quoted rates shall be valid for a period of 90 days from the due date of submission.
2. **Contract Period:** The AMC will be for a period of one year from the date of agreement, extendable annually based on performance and mutual consent.
3. **Payment Terms:** Payment will be released upon satisfactory completion of services and submission of invoices against each service.
4. **Service Timings:** Routine services shall be carried out during working hours (9:00 AM to 5:00 PM) on working days. Breakdown services shall be attended within 24 hours of receiving the complaint.
5. **Manpower:** The service provider shall deploy experienced and qualified technicians for all services. They must carry their identity cards and adhere to plant safety regulations.
6. **Tools & Equipment:** All necessary tools, equipment, and safety gear required for servicing shall be provided by the service provider.
7. **Consumables:** Consumables required for routine servicing (e.g., cleaning agents, minor fasteners) shall be included in the AMC cost.
8. **Damage:** Any damage caused to KCMMF property by the service provider's personnel during the course of work shall be rectified/compensated by the service provider.
9. **Termination:** KCMMF reserves the right to terminate the contract with a one-month prior written notice if the service provider's performance is found unsatisfactory.



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10. **Governing Law & Jurisdiction:** The contract shall be governed by the laws of India, and the courts in Palakkad, Kerala, shall have exclusive jurisdiction.
11. **GST:** All quoted rates must be inclusive of GST.
12. **ESI Compliance:** The service provider shall ensure that all personnel deployed for services are covered under the Employees' State Insurance (ESI) scheme, and all ESI contributions as per government regulations shall be borne by the service provider. Proof of ESI compliance may be requested by KCMMF.
13. The quoted amount shall be inclusive of labour charges, tools, and transportation.
14. Any spare parts required shall be paid extra from our side.
15. The undersigned reserves the right to accept your offer partly/or in full or to reject without giving any explanation.
16. **Bidder Confirmation:** Technically qualified bids will only be considered for financial evaluation. Price bids will be assessed in accordance with the Least Cost Based Selection System. All the bids will be evaluated on the basis of the eligibility criteria through verification of all the essential documents submitted along with the terms & conditions complied by bidder. Though the L1 bidder will be the preferred bidder, simply quoting of lowest rate does not confer any right for selection of the bidder at the rate quoted. KCMMF reserves the right to confirm and finalize the bidder. Quoting of same rates (L1 only) by more than one bidder could be construed as an exceptional circumstance. In such cases, all the bidders who have quoted the same lowest rates shall be called for and one more chance will be given for on spot quoting if bidders are present or negotiated quote may be collected via mail with a closing time for rate finalization. If the quoted rates are the same, KCMMF reserves the right to award the purchase order/work order equally between the concerned vendors at its discretion.
17. **Bid Opening:** Only sealed quotations received by postal are valid and considered for evaluation. Open quotations submitted in hand or sent by email will be treated non-responsive and will be totally rejected. Hence the bidders are requested to send their valuable sealed quotations by postal well in advance before the date of opening. Sealed quotations shall reach our office **on or before 3:00 PM of 24.04.2026** and the received quotations will be opened on the same day at 3.30 PM in the presence of bidders if any available. Quotations received after 3:00 PM will be rejected.

### Specific Terms and Conditions:

1. **Service Report:** A detailed service report must be submitted after each preventive maintenance and breakdown call, duly signed by the plant's authorized representative.
2. **Gas Leakage:** In case of gas leakage, the service provider shall identify and rectify the leakage point before refilling the gas
3. **Old Parts:** Replaced faulty parts shall be returned to KCMMF unless otherwise specified
4. **Response Time:** Breakdown calls must be attended within 24 hours of intimation. Critical breakdowns (e.g., server room AC, pellet control room ACs) require a response within 4-6 hours.



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5. **Compliance:** The service provider shall comply with all applicable labour laws, safety regulations, and environmental norms.
6. The service engineer must sign the service register kept at the plant during each visit.
7. Any unit found non-working must be reported immediately with fault diagnosis.
8. Minor repairs like fuse replacement, capacitor change, thermostat check, etc., should be done during AMC visits without additional charges.

The offer should be sent in a sealed cover super scribed: **SEALED QUOTATION OF ANNUAL MAINTENANCE CONTRACT (AMC) OF AIR CONDITIONERS** due on 24/04/2026 addressed to:

**MANAGER**

**KERALA CO-OPERATIVE MILK MARKETING FEDERATION LTD**

**MALAMPUZHA P.O, PALAKKAD - 678 651**

Yours faithfully,



*[Handwritten Signature]*  
Manager

*[Handwritten Signature]*



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**Cattle Feed Plant, Malampuzha P.O., Palakkad-678 651**

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**QUOTATION SUBMISSION FORM**

Quotation No: **CFP-M/PRODN/170/2026-27/**  
Date & Time of Opening: **24.04.2026 at 3.30.pm**

| Sl No | Description   |  |
|-------|---|--|
| 1     | Name & Address of the Quotationer.                                |  |
| 2     | Phone Number(Mob)/ Land Phone Number /Mail ID                     |  |
| 3     | Aadhaar Card Number (linked with PAN): (Documents to be enclosed) |  |
| 4     | GST Registration Number (Documents to be enclosed)                |  |
| 5     | PAN card Registration Number (Documents to be enclosed)           |  |

**ANNUAL MAINTENANCE CONTRACT (AMC) OF AIR CONDITIONERS**

| SL NO | AC INSTALLED LOCATION | CAPACITY IN TON | MODEL               | REQUIRED SERVICE INTERVAL | AMOUNT FOR ONE FULL AC SERVICE | TOTAL AMOUNT FOR ONE YEAR |
|-------|-----------------------|-----------------|---------------------|---------------------------|--------------------------------|---------------------------|
| 1     | MANAGER ROOM          | 1.9             | mitsubishi electric | 3 MONTHS                  |                                |                           |
| 2     | MANAGER ROOM          | 1               | VOLTAS              | 3 MONTHS                  |                                |                           |
| 3     | CONFERENCE ROOM       | 1.8             | DAIKIN              | 3 MONTHS                  |                                |                           |



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|   |                                |     |                        |          |  |  |
|---|--------------------------------|-----|------------------------|----------|--|--|
| 4   | AM CABIN                       | 1   | VOLTAS                 | 3 MONTHS |  |  |
| 5   | STORE /<br>WEIGHBRIDGE         | 1.5 | VOLTAS                 | 3 MONTHS |  |  |
| 6   | MAIN<br>CONTROL<br>ROOM        | 1.9 | mitsubishi<br>ELECTRIC | MONTHLY  |  |  |
| 7   | MAIN<br>CONTROL<br>ROOM        | 1.9 | mitsubishi<br>ELECTRIC | MONTHLY  |  |  |
| 8   | PELLET MILL<br>CONTROL<br>ROOM | 1   | VOLTAS                 | MONTHLY  |  |  |
| 9   | PELLET MILL<br>CONTROL<br>ROOM | 2   | VOLTAS                 | MONTHLY  |  |  |
| 10  | PELLET MILL<br>CONTROL<br>ROOM | 1.8 | DAIKIN                 | MONTHLY  |  |  |
| 11  | QC LAB                         | 1.8 | DAIKIN                 | 3 MONTHS |  |  |
| 12  | QC LAB                         | 2   | mitsubishi<br>ELECTRIC | 3 MONTHS |  |  |
| <b>TOTAL AMOUNT INCLUDING ALL CHARGES</b> |                                |     |                        |          |  |  |

Place :  
Date :

Name & Signature of the Quotationer